

## High School VolunTEEN Information

We typically only have openings for our program in the summer. We start the process of accepting applicants and conducting mandatory orientations in the spring.

Applicants for the High School program should be students going into 9<sup>th</sup>-12<sup>th</sup> grade for the following fall semester of school. **All applicants must live in Frisco.**

### Application Process:

- When spots open, we'll update our VolunTEEN webpage.
- Applications will be available via the link on our VolunTEEN Webpage.
- Click the link to fill out the application.
- You should receive an email with further instructions.

### Requirements to stay in the program:

- Members must fulfill a set number of hours **per semester**. (This includes summer)
- Required hours depend on semester, number of teens, and available shifts.
- Required hours will be communicated before each semester.

We define semesters as the following:

Fall- The first day of school through the last day of winter break.

Spring- the first day of school back from winter break through the last day of school before summer.

Summer- The first day of summer break through the last day of summer break.

**\*\*Please note, we use the Frisco ISD school calendar for the semester dates.**

### Program Expectations:

- Must be a self-starter and independent thinker.
- Must be capable of engaging and interacting positively with Library guests, staff, and other VolunTEENs.
- Must demonstrate the ability to engage effectively in assigned tasks independently, with attention to detail and task completion.
- Not all tasks are directly supervised; the VolunTEEN must demonstrate responsibility on their own,

### Service Hour Opportunities:

- Earn service hours during scheduled shifts.
- Check our online system regularly for available opportunities.
- Self-schedule from a list of tasks; most shifts are 1 hour.

Note: We do not guarantee hours; it's up to you to sign up for shifts.

Frisco High School VolunTEEN tasks include:

- Shelf-reading, tidying the public areas, organizing board books or other materials
- Cleaning toys used in Story Time classes or in the play areas for children.
- Assisting with a class or event.

- Preparing crafts or assembling packets to be distributed during classes or events or as prizes.
- Other duties that help support library classes and services.

### **Commonly Asked Questions:**

#### **I need service hours in a short amount of time. Can I bypass the application process?**

No, all new volunTEENs must follow the application process as described on the VolunTEEN Webpage.

#### **Could you put me on a waitlist?**

We do not keep waitlists. You need to watch the web page for updates to know when we will have open spots.

#### **I used to volunteer at the Library. Can I bypass the application process and join again?**

Please use the form on the VolunTEEN Webpage to contact the coordinators about your request.

#### **I do not live in Frisco, may I still apply?**

Because of high demand for volunteering opportunities, we only allow Frisco residents to participate in the VolunTEEN program.

#### **I am going to be gone for vacation this summer. Do I still have to complete the required hours?**

Yes- you must work the minimum hours for the summer semester to remain in the program.

#### **Can my group volunteer together?**

We take this question on a case-by-case basis, please use the form on our [VolunTEEN webpage](#) to inquire.

#### **I have court-ordered community service. Can I volunteer at the Library?**

Unfortunately, the Library is not able to accommodate court-ordered volunteer requirements.